



**MEETING MINUTES**  
**CITY OF HUNTINGTON BEACH**  
**FINANCE BOARD**  
**WEDNESDAY, AUGUST 9, 2006**  
**CITY HALL, LOWER LEVEL – ROOM B-8**

- 1) **ROLL CALL:** At 6:10 PM, Chair Falzon called the meeting to order.  
In attendance: Chair Falzon, Vice Chair Geddes, Members: Chapman, Lograsso (arrived 6:15 pm), Weiss  
Absent: Members Domingo and Jones  
Present: Dan Villella, Finance Director and Carrie Gonzales, Administrative Secretary  
Citizen Present: Gary Puissegur
- 2) **PUBLIC COMMENTS:**  
Citizen Puissegur mentioned he attended the Capital Improvement Program (CIP) review. Infrastructure was one of the items discussed and Gary felt there were two important points that came out of the discussion. View of surplus appropriations for financial policies to be reviewed and monies put towards infrastructure. He also mentioned, Council member Cathy Green was in attendance at the CIP review and she asked staff, "What priority system does the Public Works department have towards determining allocation of funds to various projects?"
- 3) **APPROVAL OF MEETING MINUTES:**  
July 12, 2006 – Member Chapman made a motion to approve the minutes as corrected, seconded by Member Lograsso. (4-0, Member Weiss abstained)
- 4) **STAFF REPORTS/BUSINESS ITEMS:**
  - a) **Neighborhood Improvement District Staff Report**  
Terri King from Economic Development provided the board with handouts and an update on the project. Some of the key points mentioned were:
    - She has only received approximated 8 – 10 telephone calls directed to her regarding this project
    - 302 applications have been submitted, of the 302,
      - 64 denied, not eligible
      - 238 met criteria
      - 30 have taken advantage of the program

The board members gave Teri some suggestions for the program:

    - Need to market program, ie: solicit to realtors, mailing stuffers, etc
    - All departments/employees need to be informed about the program
    - There is not a need to expand the City's staff for program if it is marketed correctly
    - If the plan is marketed correctly, it will save the City dollars
    - Put information about the program on HBTv3
    - Add information about the program to the City's website
    - Departments need to explore if there are other monies (i.e.: eCivis) to promote the program

The board asked Terri to return on the November 8, 2006 meeting with any updates on the program.
  - b) **FY 2006/07 Proposed Budget**  
Dan Villella gave an update on the FY 2006/07 proposed budget. He mentioned there are some new items in the FY 06/07 budget, Performance Measures for each Department, an added Insurance Reserve for Workers' Compensation and Liabilities Claims, and an Equipment Replacement Reserve.
  - c) **eCivis Usage**  
Pat Dapkus to provide an update on the goals at the September 13<sup>th</sup> meeting.
  - d) **Subcommittee Reports**  
Finance Board Roles and Responsibilities – continued to September 13, 2006 meeting.



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**e) Long Range Financial Plan**

Rick Amadril, Central Services Manager will attend the September 13, 2006 meeting to discuss how to develop an RFP for the consultant. Below are some items the Board came up with to consider for the RFP:

- a. Potential changes in policy
- b. Give suggestions on how to do it, rather than just to do it
- c. Should be more than a wish list
- d. Long Term Financial Plan should not be made and then just put on a shelf
- e. Have a goal
- f. Recommended expenditures identified with a plan

**f) FB 2006 Priorities**

No further discussion needed, remove from the September 13, 2006 agenda.

**5) Open Item List**

A review of Action Items continued from prior Finance Board meetings. Item 2006-012 will be moved to the closed items.

**6) COMMENTS FROM BOARD MEMBERS**

Member Weiss informed the Board Members he will be resigning from the Board and tonight will be his last meeting.

**ADJOURNMENT**

Member Weiss made a motion at 9:15 pm to adjourn the meeting to Wednesday, September 13, 2006, seconded by Member Chapman. The motion was approved 5-0.

**Respectfully submitted by:**

**Dan T. Villella, Finance Director**  
**Secretary to the Finance Board**